

Microsoft - No-Code SharePoint 2013-2016 Workflows With SharePoint Designer 2013

Code:	55048
Length:	3 days
URL:	View Online

SharePoint 2013 is everywhere! And the SharePoint Designer tool has reached the critical mass and ease of usability to where the tool and its many uses should be a skillset in the realm of all business professionals including IT professional, developers, managers, project leads, project managers, and team leads just like Excel.

This 3-day instructor-led course is designed to get you rolling with a clear understandings of common functionality for frequent use of SharePoint. Today we need to maximize the out-of-the-box functions and tweak them to fit our ever changing needs. Think Excel functionality, then think of all that you can do with it. We start out-of-the-box, then add. After this class you will be able to use SharePoint Designer 2013 to do the same, maximizing both your companys and your personal investment.

Skills Gained

- Explore SharePoint 2013 Designer User Interface.
- Use Backstage View.
- Create a Subsite.
- Create a Site Template.
- Delete a Subsite.
- Create a SharePoint List.
- Create a SharePoint Library.
- View Content Types.
- Create a New Content Type.
- Create a Site Column.
- Add a Content Type to a List or Library.
- Use The Out-Of-The-Box Workflows.
- Use The Three-State Workflow.
- Use The Approval Workflow.
- Use The Collect Feedback.
- Create a Workflow Lunch Request.
- Create a Workflow with a Custom Message.
- Create and Configure Workflow Parameters
- Create and Configure Stages, Steps, and Parallel Blocks.
- Create and Configure Reusable Workflow.
- Create and Configure State Machine Workflow.

- Use a List as a Data Source.
- Open a Workflow in Visual Designer.
- Create a Workflow in Visual Designer.

Who Can Benefit

This course is intended for all business professionals including IT professional, developers, managers, project leads, project managers, and team leads, but we do not expect coding skills, just thinking skills!

Prerequisites

- Basic computer skills.
- Knowledge of what you want to do either now or in the future with SharePoint 2013 workflows.

Course Details

Outline

Module 1: COURSE OVERVIEW

N/A

Lessons

- Introduction
- Course Materials
- Facilities
- Prerequisites
- What We'll Be Discussing

Lab 1: COURSE OVERVIEW

- N/A

After completing this module, students will be able to:

- N/A

Module 2: SHAREPOINT 2013 WORKFLOWS

N/A

Lessons

- What Is A Workflow?
- What Is New In SharePoint 2013 Workflows?
- The Main Building Blocks
- Types Of Workflows
- Workflow Associations And Subscriptions
- Workflow Visualizations
- Optional Module Topics

Lab 1: SHAREPOINT 2013 WORKFLOWS

- Exploring SharePoint 2013 Designer User Interface

- Backstage View
- Create a Subsite
- Create a Site Template
- Delete a Subsite
- Create a SharePoint List
- Create a SharePoint Library
- View Content Types
- Create a New Content Type
- Create a Site Column
- Adding a Content Type to a List or Library

After completing this module, students will be able to:

- N/A

Module 3: SHAREPOINT 2013 OUT-OF-THE-BOX WORKFLOWS

N/A

Lessons

- Content Types
- Workflow Tasks Lists
- Out-Of-The-Box Workflows
- Workflow Planning

Lab 1: SHAREPOINT 2013 OUT OF THE BOX WORKFLOWS

- Out-Of-The-Box Workflows
- Three-State Workflow
- Approval Workflow
- Collect Feedback

After completing this module, students will be able to:

- N/A

Module 4: SHAREPOINT DESIGNER 2013 WORKFLOWS

N/A

Lessons

- Workflow Interop
- SharePoint 2013 Designer Workflow Interface
- Workflow Ribbon Commands
- Understanding the Workflow GUI
- Naming and Messages
- Workflow Parameters
- Stages, Steps and Parallel Blocks
- Reusable Workflows
- Workflow Associations and Subscriptions
- Workflow Best Practices

Lab 1: SHAREPOINT DESIGNER 2013 WORKFLOWS

- Workflow Lunch Request
- Workflow with Custom Message
- Workflow Parameters 1
- Workflow Parameters 2
- Stages, Steps, and Parallel Blocks
- Reusable Workflow
- State Machine
- List as a Data Source

After completing this module, students will be able to:

- N/A

Module 5: WORKFLOWS USING SHAREPOINT DESIGNER 2013 AND VISIO 2013

N/A

Lessons

- Comparing Text to Visual Designer
- SharePoint Designer 2013 Visual Designer
- Errors in Workflows with Visio 2013
- Packaging Workflows

Lab 1: WORKFLOWS USING SHAREPOINT DESIGNER 2013 AND VISIO 2013

- Open a Workflow in Visual Designer
- Create a Workflow in Visual Designer

After completing this module, students will be able to:

- N/A

Module 6: CONCEPT REINFORCEMENT SCENARIOS

N/A

Lessons

- Scenario 1
- Scenario 2
- Scenario 3
- Scenario 4
- Scenario 5 No Solution

Lab 1: SCENARIO SOLUTIONS

- Scenario Solution 1
- Scenario Solution 2
- Scenario Solution 3
- Scenario Solution 4

After completing this module, students will be able to:

- N/A

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